

Regional School District 13  
Board of Education  
Buildings & Grounds and Transportation Committee  
Minutes of the meeting of Thursday, February 21, 2013

Committee members present: Jeremy Renninghoff, Nancy Boyle, Raffaella Fronc  
Administrators present: Mr. Francis, Mr. Melnik, Mrs. Viccaro  
Other Board members present: Mrs. Flanagan

Mrs. Boyle called the meeting to order at 5:36 PM in the conference room at the Frank Ward Strong School.

Approval of agenda: *A motion was made by Mr. Renninghoff, seconded by Mrs. Fronc to approve the agenda. By a voice vote with all in favor, the motion passed.*

Approval of minutes: *A motion was made by Mr. Renninghoff, seconded by Mrs. Boyle to approve the minutes of 9<sup>th</sup> January 2013. By a voice vote with all in favor, the motion passed, except Mrs. Fronc who abstained.*

The walk of the building started at 5:40 and ended at 6:38. We toured the following areas:

- 1923/ID wing
- Cafeteria and kitchen
- Mac lab
- Custodian/receiving room
- Home Economics room
- Various general-purpose classrooms
- Industrial arts shop and CADD lab
- Faculty lounge
- Boiler room
- Guidance office
- Head-end room
- PC lab near library
- Gym stage

The next school to be toured will be the Frederick Brewster School on a date to be announced. Everyone is invited to join us.

Review of capital projects completed recently: Mr. Francis reviewed the list.  
Portable classrooms: Mrs. Viccaro gave an update on her meetings with the principals, and she has one more meeting with them to figure out a plan for moving as many students out of the portables as possible. This Committee will try to meet on 5<sup>th</sup> March at 6:00 PM with the principals re: security.

A reconciliation of the Capital Reserve Fund for FY '12 was reviewed. There was

discussion of the projects contemplated for FY '14.

Fuel prices: The Consortium has not locked in yet.

*A motion was made by Mr. Renninghoff, seconded by Mrs. Fronc to adjourn. By a voice vote with all in favor, the meeting was adjourned at 8:02.*

Jeremy Renninghoff